**Atlantic Coastal Fish Habitat Partnership**

**Steering Committee Meeting Agenda**

**Philadelphia, PA**

**Summer 2023**

**Day 1: Wednesday, 26 July 2023**

1. Welcome and introductions (*K. Smith*) 12:30 PM
2. Committee consent (*K. Smith*)
	1. Approval of agenda
	2. Approval of Fall 2022 meeting minutes
3. Strategic Planning (attachment 1a - *K. Smith*)(~1 hr.) 1:00 PM
	1. Finalize *Strategic Plan* – *Objectives & Strategies*
	2. Steering Committee final approval
4. NFHP Activities/Update (*A. Atkinson*) (~1 hr.) 2:00 PM
5. Technology Break *(30 min.)* 3:00 PM
6. Action Planning (attachment 1b - *J. Coakley, K. Smith, S. Kaalstad*)(~2 hr.) 3:30 PM
	1. Consensus on 2-yr action plan (in order of priority)
	2. Breakout session // 3 groups (assign people/topics) - *if needed*
7. Adjourn 5:30 PM

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**Day 2: Thursday, 27 July 2023**

1. Reconvene 8:30 AM
2. Finalize *Action Plan* (attachment 1b)
3. ‘23 Melissa Laser Award Nominations (attachment 2)
4. BIL/IRA Discussion
5. Site Visit – John Heinz NWR
6. Lunch
7. Prepare the next ACFHP FY25 RFP (PM) 1:30 PM
8. Discuss FY24 Report Card (attachment 3)
9. Specific timelines
10. Showcase NFHP dashboard (*S. Kaalstad*)
11. Review FY24 RFP instructions/application and draft new FY25 RFP (attachment 4)
12. Considerations for administering the next FY25 RFP through the NFHP portal.
	1. Should ACFHP be among the first FHPs to beta-test portal submissions?
	2. Any potential modifications required to meet new NFHP requirements?
	3. How can we get more and/or better projects submitted?
13. Other Business
14. Adjourn 4:00 PM